

Make the Switch Checklist

Moving all your accounts to The Honor State Bank has never been easier! Simply refer to the following guide to make your switch easy and convenient. For assistance, please contact any of our staff members at any of our convenient locations. They are bankers you should know and will help every step of the way!



You should know an Honor State Banker.

To close an account and transfer any remaining funds, you need:

- A recent bank statement with your old account number(s)
- Your new Honor State Bank account number(s) and your Honor State Bank routing number: 072406865
- Form #1 – Account Closing Notification (provided by The Honor State Bank)
- Follow up to ensure all checks have cleared on your old account
- Double check maturity dates if transferring a Certificate of Deposit to avoid possible penalties

To change your payroll or direct deposit, you need:

- A recent bank statement with your old account number(s)
- Your new Honor State Bank account number(s) and your Honor State Bank routing number: 072406865
- Form #2 – Direct Deposit Request (provided by The Honor State Bank)

To change your Social Security direct deposit, you need:

- Your new Honor State Bank account number(s) and your Honor State Bank routing number: 072406865
- Call 1-800-772-1213 or go to www.ssa.gov/deposit/howtosign.htm

to change your direct deposit. We will be happy to assist you with this process.

To change your automatic bill payments or withdrawals, you need:

- Recent statement from vendor
- Your new Honor State Bank account number(s) and your Honor State Bank routing number: 072406865
- Form #3 – Automatic Payment Request (provided by The Honor State Bank)
- You will need to complete a separate form for each vendor that debits money from your account

To move your Online Payments and/or set up free Honor State Bank Bill Pay, you need:

- Recent statement from vendors
- Form #4 – Honor State Bank Bill Pay Checklist (provided by The Honor State Bank)

To discuss transferring an existing loan, please provide:

- Recent loan statement with loan account and balance remaining

To discuss transferring your retirement account(s) or other investments, please provide:

- Recent account statement(s)